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5 MAY 1964

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT : Report of Audit of Government Employees' Health Association, Inc. 1 January - 31 December 1963

REFERENCE : Your Memo, Same Subject, dated 25 March 1964

1. Referenced report contained only one recommendation that receipts be obtained from beneficiaries for death benefits paid in November 1963. This action has been taken.

2. Although no specific recommendation was made, the referenced report noted that access to the five petty cash funds maintained in the Headquarters Building Cashiers' Office is not restricted solely to the custodian of each fund. We are planning to investigate means by which this weakness can be corrected.

/s/ Harry W. Little, Jr.

Emmett D. Echols
Director of Personnel

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